

INVITATION OF BIDS FOR PROVIDING SERVICES TO INDIAN NAVAL SHIP IN WALVIS BAY, NAMIBIA FROM 21 -23 JANUARY 2025

High Commission of India

Windhoek

Tender Document for Services for Indian Naval Ship

No. WIN/457/01/2024

High Commission of India

97, Nelson Mandela Avenue, Klein

Windhoek

www.hciwindhoek.gov.in

Date: 14th December 2024

INVITATION OF BIDS FOR PROVIDING SERVICES TO INDIAN NAVAL SHIP IN WALVIS BAY, NAMIBIA.

Tender No. WIN/457/01/2024 dated 14.12.2024.

Last date for submission of bids: 06 January 25.

Section- I: Invitation for Tenders

Section - II: Terms & Conditions

Section-III : Special Conditions of Contract

Section-IV : General Technical Specifications

Section-V : Price Schedule

Subject: Invitation of bids for providing services to Indian Naval Ship in Walvis Way, Namibia

The High Commission of India (HCI), Windhoek (Namibia), hereinafter referred to as 'Mission' invites sealed tenders for providing services to Indian Naval Ship husbanding in Walvis Way, Namibia for 21 -23 January 2025. The tenders are invited under two bid system viz. Technical Bid and Financial Bid from reputed and experienced firms having regular office preferably in

Windhoek/Swakopmund/Walvis Bay for providing services to Indian Naval Ship as detailed in Section-IV of the tender document.

2. The tender document can be downloaded from the following websites:

www.hciwindhoek.gov.in www.eprocure.gov.in/cppp www.mea.gov.in

Bidders are requested to go through the terms & conditions contained in the bid document.

3. The tender should be submitted in two sealed envelopes as below:

(a) The first sealed cover super scripted as “Technical Bid” should contain (i) duly filled-in **Annexure 1** along with relevant documents/information and, (ii) Acceptance of terms & conditions given in Section-II.

(b) The second sealed envelope super scripted “Financial Bid” should contain only rates as per Section-V of the Tender Document.

(c) Both the sealed covers, should be placed in the main sealed envelope super scripted “Tender for providing services to Indian Naval Ship at Walvis bay” addressed to the Head of Chancery, High Commission of India 97, Nelson Mandela Avenue, Klein Windhoek P.O. Box 1209, Windhoek and must reach on or before 06 January, 2025 at 1230 hrs. Bids may be hand delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any postal delay.

4. The Mission reserves the right to amend any of the terms and conditions contained in the Tender Document or reject any or all offers without giving any notice or assigning any reason thereof. The decision of the Mission in this regard will be final and binding upon the bidders. **The Mission will also have the right to reject any bid based on experience of any unsatisfactory performance/disputes by the vendor.**

5. The important schedules and dates are as under:

1. Last date for submission of Bids 06 January 2025, 1230, hrs.
2. Date of Opening of Bids 07 January 2025, 1500, hrs.
(Participant bidders may wish to be present)
3. Venue for Opening of Bids Conference Room, High Commission of India, Windhoek (Namibia)

6. All bidders are requested to read and understand the terms & conditions of the contract as detailed in the Section-II before sending their bids, as no change or violation of the terms and conditions is permissible once the quotation is accepted by the Mission.

(Virender K. Jatav)
Head of Chancery

SECTION II: TERMS AND CONDITIONS

1. The Tender shall be neatly arranged, plain and intelligible. Each page of the Tender should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Tender. The conditional tender will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.
2. The Bidders shall submit documentary evidence in respect of their technical capabilities and the Financial Bid.
3. At any time prior to the deadline for submission of bids, HCI, Windhoek may, for any reason, whether on its own initiative or in response to the clarification requested by a prospective bidder, modify the tender document.
4. Bids shall be valid for 90 days from the date of submission of tenders. A bid valid for a shorter period shall stand rejected.
5. Any bids received after the deadline for submission of tenders will not be accepted.
6. **Interpretation of the clauses in the Tender Document/Contract Document:** In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, HCI, Windhoek's interpretation of the clauses shall be final and binding on all parties.
7. The successful bidder, on award of contract, must send the contract/acceptance in writing, within three (3) days of award of contract, failing which the order may be placed to the next successful bidder.
8. Mission reserves the right to terminate the contract at any point of time during the tenure of contract, if the services are not found satisfactory or the contractor

dishonors the contract. Decision of the Mission in this regard shall be final and binding upon the contractor.

9. No request for revision/increase of approved rates during the currency of the contract will be entertained. No other charges like transportation fare etc. will be payable for providing the services.

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)

1. Prices

- a.** Price quoted by the Contractor and agreed to by HCI, Windhoek shall be considered final, and no price escalation will be permitted thereafter.
- b.** Bidders must quote the price in the format given in Contract Price Schedule at Section – V of this document.
- c.** All prices are to be quoted in Namibian Dollars (N\$) only.
- d.** The prices quoted should be inclusive of transportation, insurance charges etc.

2. Taxes and Duties: Tax invoice should be printed in the name of **High Commission of India, P. O. Box. 1209, Windhoek.**

SECTION IV: GENERAL TECHNICAL SPECIFICATIONS

- 1.** The High Commission of India invites two tiers (Technical and Financial bids) for services required for a potential visit of one Indian Naval vessel of approx. 3905 T displacement, Length 124.08 m, Breadth 15.2 m and Draught 6.2 m
- 2.** The ship is likely to stay in the port of **Walvis Bay** for three days, estimated arrival at **0830 hrs on Day 1** and estimated departure at **0900 hrs on Day 3**. The tentative date slot for the visit to **Walvis Bay** is **21-23 January 2025**.
- 3.** It is anticipated that husbanding services required may include, but may not be limited to ones as mentioned in Section V. **In the event of the services being provided gratis by the host Navy/ host Government or if found not necessary, they may not be asked for.** It may be noted that the quantities indicated at Section V are provisional and Final requirement will be intimated closer to arrival of Ship at Port.
- 4.** Details of your Company (profile and registered office in Namibia, preferably Windhoek/Swakopmund/Walvis Bay along with **previous experience in providing ship husbanding services to foreign warships in Walvis Bay** also be provided **in the Technical Bid**. This is a mandatory requirement.
- 5.** Technical queries if any may be addressed to the Head of Chancery at email ID – **hoc.windhoek@mea.gov.in**

SECTION – V

Format for submitting the Price Schedule for services for a potential visit of one Indian Naval vessel of approx. 3905 T displacement, Length 124.08 m, Breadth 15.2 m and Draught 6.2 m to Walvis Bay, Namibia.

High Commission of India, Windhoek

Tender No. WIN/457/01/2024 Date: 14.12.2024

S. No.	Description of Items required.	Quantity Required (Tentative)	Quoted Amount in N\$ (inclusive of VAT)
1.	Birthing Assistance	Yes	Quote total amount for Serial No 1 to 5 here.
2.	Pilot	Yes 01 (One) (for entering harbor on 21 Jan 25 and Leaving harbor on 23 Jan 25 – fluent in English)	
3.	Tugs	Yes 02 (Two per movement – each tug preferably 50-ton bollard pull capacity)	
4.	Crane	Yes	
5.	Yokohama Fenders (Large)	Yes 02 (Two)	
6.	Gangway (10 meters)	Yes, 02 (Two)	

7.	Fuel Requirement	LSHSD - 220 Tones (Approx.) Technical Specification as per enclosure 1	
8.	Water Supply (Potable Water) <i>(Water potability certificate required)</i>	40 Tones for Each Day.	Quote total combined cost for 3 days here.
	Feed	500 Ltrs	
9.	Vegetables Fresh, Fruits, Potato & Onions, Meat & Eggs, Dairy & Breads.	Details as per enclosure 2	Quote total combined cost here. Unit cost to be quoted in annexure 2
10.	Garbage & Trash Removal facility	Yes / twice daily.	Quote total combined cost here.
	Sullage Barge	Once daily	
11.	(i) 50 Sim cards (with ISD and India calling activated) and sufficient recharge coupons. (ii) 05 Wi-Fi routers (200 GB data each daily)		Quote total combined cost here.
12.	Transport (Daily)	1. Car (Sedan) - 01 2. Car (SUV) – 03 3. Van/Minibus – 02 x 15-seater 4. Bus – 04 x 52-Seater	Quote total combined cost here.
13.	Newspaper (English)	8 newspaper and 8 magazines	Quote total combined cost here.

14.	Power supply	Stabilized Shore Supply 380V, 50HZ, 3 Phase	Quote total cost here.
15.	Any other Port Dues		
16.	Any other levies/charges		
	Grand Total:		

Name of firm

Address for correspondence Contact Details

Total Price (in N\$)

Note:

1. The above quoted prices are complete in all respect as per technical specifications inclusive of all taxes & duties, packing, forwarding, transit insurance, loading & unloading, transportation, installation & other charges etc.
2. Certified that rates quoted for the above items are as per specifications, terms & conditions mentioned in the tender document.

Yours faithfully,

(Signature of Authorized Signatory)

Name & Designation:

Company seal:

High Commission of India
Windhoek, Namibia
Technical Bid

S. No. Details of the
Company

1. Name:
2. Year of Incorporation
3. Namport Registration
(Provide copy of the
registration)
- 4 Sales/Turnover
for the last three
years
5. Balance Sheet and
P&L Statement of the
Co.
for the last three
years
6. Past Experience in
handling Defence
ship

1. Certified that we have read and agreed to the terms and conditions of the tender document.
2. Certified that our company has never been blacklisted or debarred from participating in any bid process in Namibia.

Signature

Authorised signatory of the Company

Name and Address of Company.

Fuel Characteristics

LSHSD

Flash Point	66 Deg C (150.8 deg F) min
Pour Point	3 Deg C (37.4 deg F) max in winter
15 Deg C (59 deg F) max in summer	
Cetane No	48 min
Kinematics Viscosity at 40 deg C	2 to 5 Centistokes
Sulphur content	0.25 % by mass Max.
Water content	0.05 % by vol. Max.
Distillation	
(a) 85% vol. recovery °C	Max 350
(b) 95% vol. recovery °C	Max 370
Density @ 15 °C	820-860 Kg/m ³

Enclosure 2

REQUIREMENT OF FRESH PROVISIONS

<u>SER</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>QTY</u>	<u>UNIT PRICE IN N\$</u>	<u>AMOUNT IN N\$</u>
1. 1	BROWN BREAD	KGS	50		
2. 2	WHEAT BREAD	KGS	150		
3. 3	POTATO FRESH	KGS	200		
4. 4	ONIONS	KGS	120		
5. 5	MILK TETRA (Ltrs)	LTR	1000		
<u>VEGETABLES VARIETIES</u>					
6	CABBAGE	KGS	50		
7	CAPSICUM (GREEN)	KGS	15		
8	CAPSICUM (RED)	KGS	10		
9	CAPSICUM (YELLOW)	KGS	05		
10	CARROT	KGS	50		
11	CAULIFLOWER	KGS	50		
12	LADY FINGER	KGS	20		
13	PUMPKIN	KGS	100		
14	BEANS	KGS	25		
15	BOTTLE GUARD	KGS	50		
16	BITTER GOURD	KGS	25		
<u>SEA FOOD / NON-VEG</u>					
17	FOWL 'D' (CHICKEN)	KGS	120		
18	MUTTON Pre Cut	KGS	30		

19	FISH (Surmai / Katla)	KGS	20		
20	EGGS	NOS	1500		
<u>FRESH FRUITS</u>					
21	APPLE RED	KGS	80		
22	GRAPES GREEN	KGS	50		
23	MOSAMBI (SWEET LIME)	KGS	50		
24	ORANGE	KGS	50		
25	BANANA	KGS	50		
26	PEARS	KGS	30		
27	WATERMELON	KGS	40		
28	POMEGRANATE	KGS	50		