

**INVITATION OF BIDS FOR PROVIDING SERVICES TO INDIAN NAVAL SHIP IN WALVIS
BAY, NAMIBIA FROM 03-06 October 2022**

High Commission of India

Windhoek

Tender Document for Services for Indian Naval Ship

No. WIN/457/01/2022

High Commission of India

97, Nelson Mandela Avenue, Klein

Windhoek

www.hciwindhoek.gov.in

Date: 24 Aug 22

**INVITATION OF BIDS FOR PROVIDING SERVICES TO INDIAN NAVAL
SHIP IN WALVIS BAY, NAMIBIA.**

Tender No. WIN/457/01/2022 dated 24 Aug 22

Last date for submission of bids: 14 September 22 , 1230 PM.

Section- I : Invitation for Tenders

Section - II : Terms & Conditions

Section-III : Special Conditions of Contract

Section-IV : General Technical Specifications

Section-V : Price Schedule

**Section - VI : Standard format for Earnest Money Deposit (EMD) & Bank
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Section – I Invitation for Tenders

**Subject: Invitation of bids for providing services to Indian Naval Ship in
Walvis Way, Namibia**

The High Commission of India (HCI), Namibia, hereinafter referred to as 'Mission' invites sealed tenders for providing services to Indian Naval Ship husbanding in Walvis Way, Namibia during 03-06 October, 2022. The tenders are invited under two bid system viz. Technical Bid and Financial Bid from reputed and experienced

firms having regular office preferably in Windhoek/Swakopmund/Walvis Bay for providing services to Indian Naval Ship as detailed in Section-IV of the tender document.

2. The tender document can be downloaded from the following websites: www.hciwindhoek.gov.in and [www.http://eprocure.gov.in/cppp](http://www.eprocure.gov.in/cppp) Bidders are requested to go through the terms & conditions contained in the bid document.

3. The tender should be submitted in two sealed envelopes as below.

(a) The first sealed cover super scripted as “Technical Bid” should contain (i) duly filled-in Annexure 1 along with relevant documents/information (ii) Acceptance of terms & conditions given in Section-II and (iii) This envelope is to be super-scribed as “EMD”

(b) The second sealed envelope super scripted “Financial Bid” should contain only rates as per Section-V of the Tender Document.

(c) Both the sealed covers, should be placed in the main sealed envelope super scripted “Tender for providing services to Indian Naval Ship at Walvis bay”. The proposal duly completed in prescribed format as per Notice Inviting Tender (NIT) along with Earnest Money Deposit (EMD) of N\$ 50000 addressed to the First Secretary (Head of Chancery), High Commission of India 97, Nelson Mandela Avenue, Klein Windhoek P.O. Box 1209, Windhoek and must reach on or before 1230 PM on 14 September 22. Bids may be hand delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any postal delay.

4. The Mission reserves the right to amend any of the terms and conditions contained in the Tender Document or reject any or all applications/offers without giving any notice or assigning any reason thereof. The decision of the Mission in this regard will be final and binding upon the bidders. The Mission will also have the right to reject any bid on the basis of past experience of any unsatisfactory performance/disputes by the vendor.

5. The important schedules and dates are as under:

Sl.	Key Event	Dates
1.	Last date for submission of Bids	14 September 22 , 1230 PM
2.	Date of Opening of Bids (Participant bidders may wish to be present)	14 September 22 , 1500 PM
3.	Venue for Opening of Bids	Conference Room, High Commission of India, Windhoek (Namibia)

6. All bidders are requested to read and understand the terms & conditions of the contract as detailed in the Section-II before sending their bids, as no change or violation of the aforementioned terms and conditions is permissible once the quotation is accepted by the Mission.

(Mohammad Afsar)
First Secretary (HOC)

SECTION II: TERMS AND CONDITIONS

1. The Tender shall be neatly arranged, plain and intelligible. Each page of the Tender (including Annexures/Enclosures) should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Tender. The conditional tender will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.

2. The Bidders shall submit documentary evidence in respect of their technical capabilities and the Financial Bid.

3. At any time prior to the deadline for submission of bids, HCI, Windhoek may, for any reason, whether on its own initiative or in response to the clarification requested by a prospective bidder, modify the tender document.

4. Tender shall be valid for 90 days from the date of submission of tenders. A tender valid for a shorter period shall stand rejected.

5. Any tender received after the deadline for submission of tenders will not be accepted.

6. Interpretation of the clauses in the Tender Document/Contract Document:
In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, HCI, Windhoek's interpretation of the clauses shall be final and binding on all parties.

7. The successful bidder, on award of contract, must send the contract/acceptance in writing, within seven (7) days of award of contract, failing which the order may be placed to the next successful bidder.

8. Mission reserves the right to terminate the contract at any point of time during the tenure of contract, if the services are not found satisfactory or the contractor dishonors the contract. Decision of the Mission in this regard shall be final and binding upon the contractor.

9. No request for revision/increase of approved rates during the currency of the contract will be entertained. No other charges like transportation fare etc. will be payable for providing the services.

10. Any request of advance by the contractor will be entertained after submission of equivalent amount of Bank Guarantee by the contractor. The entire balance of bank Guarantee shall be released at the completion of the contract.

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)

1. Prices

a. Price quoted by the Contractor and agreed to by HCI, Windhoek shall be considered final and no price escalation will be permitted thereafter.

b. Bidders must quote the price in the format given in Contract Price Schedule at Section – V of this document.

c. All prices are to be quoted in N\$ only.

d. The prices quoted should be inclusive of transportation, insurance charges etc.

2. Taxes and Duties:

Tax invoice should be printed in the name of High Commission of India, P. O. Box. 1209, Windhoek.

SECTION IV: GENERAL TECHNICAL SPECIFICATIONS

- 1.** The High Commission of India invites two tier (Technical and Financials bids) for services required for a potential visit of one Indian Naval vessel of approx. 4000 T displacement, Length 124.8 m, Breadth 15.2 m and Draught 6.5 m.
- 2.** The ship is likely to stay in the port of **Walvis bay** for three days, estimated arrival at **0800 hrs on Day 1** and estimated departure at **0900 hrs on Day 4**. The tentative date slot for the visit to **Walvis bay** is **3-6 October, 2022** .
- 3.** It is anticipated that husbanding services required may include, but may not be limited to ones as mentioned in Section V. **In the event of the services being provided gratis by the host Navy/ host Government or if found not necessary, they may not be asked for.** It may be noted that the quantities indicated at Section V are provisional and Final requirement (+/- 10%) will be intimated closer to arrival of Ship at Port.
- 4.** Details of your Company (profile and registered office in Namibia, preferably Windhoek/Swakopmund/Walvis Bay along with **previous experience in providing ship husbanding services to foreign warships in Walvis bay** may also be provided **in the Technical Bid**. This is a mandatory requirement.
- 5.** Technical queries if any may be addressed to the Head of Chancery at email ID – hoc.windhoek@mea.gov.in

Section – V

Format for submitting the Price Schedule for services for a potential visit of one Indian Naval vessel of approx. 4000 T displacement, Length 124.8 m, Breadth 15.2 m and Draught 6.5 m to Walvis bay, Namibia

High Commission of India, Windhoek

Tender No. WIN/457/01/2022 Date: 24 Aug 22

S. No	Description of Items required	Quantity Required (Tentative)	Quoted Amount per Unit in N\$ (inclusive of VAT)	Total Quoted Amount in N\$ (inclusive of VAT)
1.	Birthing & Unberthing Assistance/ Services	Yes		Quote total amount for Ser No 1 to Ser No 10 here. Ser 6 held by the ship and hence not reqd.
2	Port dues			
3.	Pilotage	Yes (for inward and outward Movement – pilot to be fluent in English)		
4.	Tugs	Yes (Two per movement – each tug atleast 25 ton bollard pull capacity)		
5.	Crane	Yes (for placement and removal of brow and for store embarkation)		
6.	Yokohama Fenders	Yes (Two) 3.5 MTR DIA		

7.	Gangway	Not required		
8.	Temporary fencing	If necessary		
9.	Port Security	If necessary		
10.	Other Levies	If necessary		
11.	Fuel Requirement	LSHSD - 270 Tonnes Supply Preferred by barge Technical Specification as per enclosure 1		
12.	Fresh Water (Drinking Water) (Salinity – Max 600 ppm.)	30 Tonnes for Each Day.		Quote total combined cost for 3 days here.
13.	Vegetables Fresh, Fruits, Potato & Onions, Meat & Eggs, Dairy & Breads.	Details as per enclosure 2		Quote total combined cost here. Unit cost to be quoted in enclosure 2
14.	Electricity	As per Consumption		
15.	Portable Generator	If Necessary		

15.	Garbage removal and sullage disposal (10 Tons)	Yes / once daily. Discharge hose of suitable length along with end fittings may be provided by the sullage barge / truck.		Quote total combined cost for 3 days here.
16.	(i) 75 Sim cards (with ISD and India calling activated) and minimum 20 recharge coupons. (ii) 04 Wi-Fi routers (200 GB data each daily)			Quote total combined cost here.
17.	Transport(Daily)	1. Car (Sedan) - 02 <hr/> 2. Car (SUV) – 02 <hr/> 3. Van/Mini Bus – 01 x 12 seater. <hr/> 4. Van/Mini Bus – 2 x 25 seater <hr/> 5. Bus – 02 x 52 Seater		Quote total combined cost for 3 days here.
18.	Agency Fees	First and Subsequent days		

	Grand Total:			
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Name of firm

Address for correspondence Contact Details

Total Price (in N\$)

Note:

1. The above quoted prices are complete in all respect as per technical specifications inclusive of all taxes & duties, packing, forwarding, transit insurance, loading & unloading, transportation, installation & other charges etc.
2. Certified that rates quoted for the above items are as per specifications, terms & conditions mentioned in the tender document.

Yours faithfully,

(Signature of Authorised Signatory) Name & Designation:

Company seal:

No. WIN/872/1/2019
High Commission of India,
97, Nelson Mandela Avenue,
Windhoek.

**TENDER FOR SELECTING CONTRACTOR
FOR**

**PROVIDING SERVICES TO INDIAN NAVAL SHIP IN WALVIS BAY, NAMIBIA FROM 03-06
October 2022**

Section-VI

Bank Guarantee Performa for Earnest Money Deposit & Tender Security/Performance
Guarantee

Bank Guarantee No.....

Brief description of contract : **PROVIDING SERVICES TO INDIAN NAVAL SHIP IN WALVIS
BAY, NAMIBIA FROM 03-06 October 2022**

Name and Address of Beneficiary:

The High Commission of India,
97, Nelson Mandela Avenue,
Windhoek.

Date:

1. Whereas M/s (Name of Contractor with address) have submitted their tender for
**PROVIDING SERVICES TO INDIAN NAVAL SHIP IN WALVIS BAY, NAMIBIA FROM 03-06
October 2022** , for High Commission of India, Windhoek, and one of the tender

conditions is for the M/s (Name of Contractor with address) to submit a Bank Guarantee
for Earnest Money Deposit / Tender Security/Performance Guarantee

amounting to In fulfilment of the tender

conditions, we, (Name of Bank with address) hereby irrevocably and unconditionally
undertake to pay to you within three working days of receipt of your first written demand,
without any demur whatsoever and without seeking any reasons, whatsoever

2. This guarantee is valid for a period of 180 (One hundred and eighty) Days and any
claim and statement hereunder must be received at the above mentioned office before
expiry. After expiry, this guarantee shall become null and void whether returned to us for

cancellation or not and any claim or statement received after expiry shall be ineffective.

3. Notwithstanding anything to the contrary contained hereinabove, the maximum liability under this guarantee is restricted to N\$

4. Notwithstanding anything to the contrary contained hereinabove, this guarantee is valid from (date of issue) up to the (date after 180 days from date of issue) and claims under this guarantee should be submitted not later than (date after 180Days from date of issue).

5. This guarantee may not, without our prior written consent, be transferred or assigned and this guarantee is limited to the payment of a sum of money.

6. This guarantee shall be governed and construed in accordance with the laws of the Namibia and is governed by the United Rule for Demand Guarantee(URDG) (ICC Publication No.758) and shall be subject to exclusive Jurisdiction of the Namibia Courts.

Date:

Place:

High Commission of India
Windhoek, Namibia
Technical Bid

S. No. Details of the
Company

1. Name:
2. Year of Incorporation
3. Namport Registration
(Provide copy of the
registration)
- 4 Sales/Turnover
for the last three
years
5. Balance Sheet and
P&L Statement of the
Co.
for the last three
years
6. Past Experience in
handling Defence
ship

Signature

Authorised signatory of the Company

Name and Address of Company.

TECHNICAL SPECIFICATIONS FOR FUEL – LSHSD

Ser	Characteristics	ASTM Method	Fuel Specifications
1.	Appearance, (at 25 °C) or ambient, whichever is higher)	D4176	Clear, bright and free from visible particle
2.	Colour, (max)	D1500 (R)	3
3.	Density, at 15 °C, kg/m ³ (max)	D4052	876
4.	Distillation:	D86	
5.	10% Point, °C		Report
6.	50% Point, °C		Report
7.	90% Point, °C (max)		357
8.	End Point, °C (max)		385
9.	Residue % vol. (max)		3.0
10.	Flash Point, °C (min)	D93	66
11.	Viscosity, at 40 °C, mm ² /s	D 445	1.7 – 4.3
12.	Pour Point, °C (max)	D5949	-06°C
13.	Cloud Point, °C (max)	D5773	-01
14.	Acid Number mg KOH/g (max)	D974	0.30
15.	Sulphur Content wt. % (max)	D5453	0.1
16.	Ash, wt. % (max)	D482	0.005
17.	Carbon Residue 10% bottom, wt. % (max)	D4530	0.14
18.	Copper Corrosion, at 100 °C (max)	D130	NO. 1
19.	Catane Number, (min)	D613	46
20.	Catane Index, (min)	D 4737	45
21.	Storage Stability/ oxidation stability total insoluble, mg/ 100 ml (max)	D2274/ D 5304	3.0
22.	Demulsification, at 25 °C minutes (max)	D1401	10
23.	Lubricity, at 60 °C micrometers (max)	ISO 12156	460
24.	Trace Metals, ppm (max): Calcium Lead Sodium & Potassium Vanadium	D7111	1.0 0.5 1.0 0.5
25.	Hydrogen Content, wt. % (min)	D7171, D4808, D5291	12.5
26.	Particulate Contamination, mg/lit (max)	D 6217	10
27.	Water and Sediment content, % vol (max)	D2709	0.05
28.	Cold Filter plugging point (CFPP), °C	D6371	Max 0°C

Enclosure 2

<u>S.NO.</u>	<u>DESCRIPTION</u>	<u>DENO</u>	<u>QTY REQUIRED</u>	<u>UNIT PRICE IN \$</u>	<u>AMOUNT IN \$</u>
1	VEGETABLES FRESH (KGS)	KGS	700		
	CAULIFLOWER	KGS	80		
	CARROT	KGS	60		
	CABBAGE GREEN	KGS	80		
	TOMATO RED	KGS	50		
	CUCUMBERS	KGS	20		
	CORIANDER LEAF	KGS	3		
	BRINJAL	KGS	60		
	LADY FINGER	KGS	40		
	GINGER	KGS	10		
	CAPSICUM YELLOW	KGS	20		
	CAPSICUM RED	KGS	30		
	CAPSICUM GREEN	KGS	40		
	PUMPKIN	KGS	80		
	GREEN CHILLY	KGS	25		
	BOTTLE GUARD	KGS	40		
	MINT FRESH	KGS	2		
	SPRING ONION	KGS	5		
BETROOT	KGS	55			
<u>FRESH FRUITS</u>					
	FRUITS	KGS	550		
	APPLE RED	KGS	100		
	ORANGE	KGS	100		
	KIWI	KGS	40		

2	BANANA YELLOW	KGS	75		
	PINEAPPLE	KGS	100		
	WATERMELON	KGS	100		
	PEARS	KGS	35		
<u>POTATO / ONION</u>					
3	POTATO	KGS	300		
	ONION	KGS	150		
<u>MEAT / EGGS</u>					
4	CHICKEN W	KGS	250		
	FISH SURMAI	KGS	30		
	EGGS (2880 Eggs packed in 8 boxes – 360 Eggs per box)	BOX	2880		
<u>MILK / DAIRY AND BREADS</u>					
5	MILK TETRA	KGS	1200		
	COTTAGE PANEER	KGS	15		
	BREAD BROWN	LOAF	250		
	BREAD WHITE	LOAF	200		
	ICE CREAM	KGS	15		
	PAV BUN	NOS	500		

